

# EXCAVATION AND FILL APPLICATION

WESTPORT PLANNING AND ZONING COMMISSION

**PLANNING AND ZONING COMMISSION** (Ex and Fill and Special Permit if over 5,000 sq. ft. of disturbed area, or over 1000 cubic yards of fill)

**ADMINISTRATIVE REVIEW COMMITTEE** (5,000 sq. ft. of disturbed area or less, less than 1,000 cubic yards of fill)

## FOR OFFICE USE ONLY

Application # \_\_\_\_\_

Submission Date: \_\_\_\_\_

Receipt Date: \_\_\_\_\_

Fee: \_\_\_\_\_

## APPLICATION INFORMATION

1. Property Address: \_\_\_\_\_

2. Assessor's Map # \_\_\_\_\_ Lot # \_\_\_\_\_ Westport Zoning District: \_\_\_\_\_

3. Applicant's Name: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_ Daytime Phone #: \_\_\_\_\_

4. Owner of Record: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Owner's Address \_\_\_\_\_ Daytime Phone #: \_\_\_\_\_

5. Agent's Name (if different): \_\_\_\_\_ E-Mail: \_\_\_\_\_

Agent's Address: \_\_\_\_\_ Daytime Phone #: \_\_\_\_\_

6. Area of Project: \_\_\_\_\_ Estimated Cubic Yards \_\_\_\_\_

7. Average height/depth of Project: \_\_\_\_\_

8. Description of the project: \_\_\_\_\_

9. Does this project involve the demolition of any structures 50 yrs old or more?  Yes  No

10. This property  is  is not within 500 feet of an adjoining municipality.

11. Estimated time needed for presentation: \_\_\_\_\_

The P&Z Director, his/her designee, or the P&Z Commission may require an applicant to pay for hiring one or more outside consultants to assist the P&Z staff and Commission in analyzing, reviewing, and reporting on areas requiring technical review.

I hereby certify that the above information is correct and that I have submitted herewith all of the pertinent documentation required by the zoning application.

\_\_\_\_\_  
**Applicant's Signature ( If different than owner )**

\_\_\_\_\_  
**Owner's Signature ( Must be signed<sup>1</sup> )**

1. If the applicant is unable to obtain the signature of the property owner, a letter of authorization signed by the property owner may be submitted instead, as per §43-3.3

# Notice Letter

Date \_\_\_\_\_

## *To whom it may concern:*

Notice is hereby given that \_\_\_\_\_ has filed a \_\_\_\_\_  
( *Print Your Full Name* ) ( *List Type of Application* )

*for*

\_\_\_\_\_  
( *Complete Description of Project* )

with the Town of Westport

P&Z Commission     Zoning Board of Appeals     Administrative Review Committee

for approval for \_\_\_\_\_  
( *Address of Property* )

The public hearing for the application will be scheduled at the discretion of the P&Z Commission/Zoning Board of Appeals.

A Legal Notice of the Public Hearing for the application will be published twice in the Westport News on the two Fridays that precede the Public Hearing date for P&Z and Wednesdays for ZBA.

To view the details concerning this Application please visit the P&Z office in room 203 at Town Hall, 110 Myrtle Avenue, Westport, CT 06880. Office hours: Monday, Wednesday & Friday 8:30 – 3:00 Tuesday & Thursday 8:30 – 4:00.

For future reference: If you wish to receive copies of all Town legal notices and meeting agendas by e-mail, please follow these directions:

1. Go to <http://www.westportct.gov>
2. Click on “Sign up for e-mail updates (*located in the top right corner under Online services.*)
3. Scroll down to “Subscribe to Newsletters”.
4. Enter your e-mail address.
5. Check box for Land Use Agencies then Click submit.

Thank you,

\_\_\_\_\_  
( *Your Name* )