

DEPARTMENT APPROVALS REQUIRED FOR RESIDENTIAL PROJECTS

TOWN OF WESTPORT

FIND YOUR PROJECT <i>then determine which Depts. are required:</i>	If property has a septic system* :	If property has wetlands, stream, pond, river or is in aquifer zone or WPLO	If property needs drainage, grading, driveway or sewers:	Including changing of interior:	If you have completed the requirements of all the other depts.
	HEALTH DEPT.	CONSERVATION DEPT.	ENGINEERING DEPT.	P & Z DEPT.	BUILDING DEPT.
Addition (Large) to an existing house	•	•	•	•	•
Addition (Small) to an existing house	•	•	•	•	•
Air conditioner (ground-mounted)		•		•	•
Apartment (add or legalize) in a house	•	• • If it requires an Addition	•	•	•
Attic, cellar or garage – Finish area	•	•		•	•
Dam, dock or seawall construction; (May also require permits from the Dept. of Environmental Protection or the Army Corps of Engineers)	•	•	•	•	• Pierhead only needs permit
Deck or steps, Build or replace	•	•		•	•
Dormer addition	•	•		•	•
Driveway construction or expansion	•	•	•	•	
Electrical work					•
Fences or walls (retaining or decorative)	•	• Always	•	• Fences over 8' Retaining walls vary	• Fences over 6' Retaining walls over 3'
Fireplace (indoor) or woodstove installation				• Fireplace only	•
Geothermal Heating	•				
Grading or Planting		•	•	•	

FIND YOUR PROJECT <i>then determine which Depts. are required:</i>	HEALTH DEPT.	CONSERVATION DEPT.	ENGINEERING DEPT.	P & Z DEPT.	BUILDING DEPT.
Historic District structure – Demolition; contact HDC if structure is 50 year old	• If referred by Building Dept.	•		• To re-build if non-conforming	•
Historic District structures – Exterior changes		•	• May be required for large additions	• Also H.D.C approval needed	•
Home Occupation to be conducted	•			•	
House number Request			•		
Interior Renovations	•	• If increase living space and septic work required		•	•
Irrigation system	•	•	•		•
Mechanical work					•
New house construction	•	•	•	•	•
Plumbing work					•
Pool, Hot Tub or Jacuzzi & mechanical units	• Always	• Always	• If referred by P&Z Dept & Regrading	•	•
Porch or deck – To be enclosed	•	•		•	•
Roofline change	•	•		•	•
Satellite dishes installation		•		•	•
Septic systems (New)	•	•			
Septic system (Repair)	•	•			
Sewer Connection	• If referred by Public Work	•	•		
Solar Panels (Ground or Roof Mounted)	• Only if ground mounded	• Only if ground mounded			•
Tennis or handball court construction	•	•	•	•	• Handball only
Well Construction (Geothermal included)	•	•			

* If serviced by the Town Sewer proof of the service must be provided

If your project is not listed above please contact the P&Z Dept. 341-1030