

Bid #17-867T – Clarification #2

TO ALL POTENTIAL RESPONDERS:

Several potential responders have asked questions pertinent to the RFP since the issuance of Clarification #1. In order to keep all responders informed we are publishing the questions and their respective answers:

- Q: The RFP refers to both Minimum Qualifications and Insurance Requirements. Should our RFP response include proof of these in hardcopy form? Or will the Town request and review these requirements after the response is submitted?
- A: You should provide proof of the minimum Qualifications. As far as the insurance requirements go, you should check with your insurance company to make sure that you can obtain the required insurance, then make a statement with your proposal that your firm can obtain and will maintain the required insurance as specified if awarded the project
- Q: Where minimum qualifications are listed, “Demonstrate a working knowledge of, and previous track record of working with AutoCAD Civil 3D to produce survey maps for use by a municipality.” - how do we demonstrate such knowledge?
- A: A listing of three projects that were prepared with Civil 3D as well as resumes of key personnel that were involved, and their background/training in the use of Civil 3D will suffice.
- Q: We were informed by our E&O professional liability insurance that they will not be able to add the town as an additional insured party. Does this disqualify us from the bid?
- A: Yes
- Q: Will Town of Westport Calculation and Zoning grids be required?
- A: Since the survey will be used for Applications to Zoning - Yes
- Q: What is the interval for depicting contours?
- A: Please see Addendum #1 – contours should be shown at 1 foot intervals
- Q: What is the due date of survey?
- A: Please see Addendum #1 – February 1, 2017

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