

Westport Center for Senior Activities
Policy & Planning Board Minutes
Monday, December 5, 2016

Present: Sue Pfister, Walter Bagdon, Martha Aasen, Teri Klein, Mildred Bunche, Leslie Wolf.

Guests: Holly Betts.

Excused: Stan Groner, Jill Meyer, Nor Smitobol, Kristen Witt.

- The minutes November 7, 2016 were postponed for approval until the next meeting.
- L. Wolf reviewed the upcoming Friends of the WCSA programs featuring the Hall Family and Gunsmoke as upcoming Sunday Indoor Music Series performances. There is also going to be a special pianist performance in March and a return of Professor Dr. Rose. The Friends have added five new board members and are gearing up to become very involved in the Enhancement project and fundraising efforts as needed. The board thanked Leslie and the entire Friends board for all they do for the Center.
- S. Pfister reported on the successful Open House which was well attended and then did a summary on some of the research reports. The health Department has been very helpful with the help of the grab-n-Go aspect of the project. Rehabilitation Associates have also shared their wealth of knowledge with regards to helping layout the expanded fitness area. The committee is working on finalizing a floor plan and then will put forth that design out to a cost estimator for a budget analysis. S. Pfister reminded the board that their support in attendance will be needed as this project moves through the approval process. W. Bagdon reminded the board of the need for a hearing loop to help those, like himself, who have hearing loss. S. Pfister has communicated this with the architect. W. Bagdon also mentioned a caption call to help folks with phone calls and he will get contact info to Holly for a possible information dissemination program in the lobby at the Center in the near future.
- The BOF approved \$87,500 to maintain the current level of Door-to-Door services which had been determined as a shortfall when the new CEO took over for Norwalk Transit and reviewed the books for Westport. Some commuter shuttle runs will be eliminated as a cost savings measure. S. Pfister feels that transportation in Westport will become a collaborative and combination type of services in the future. Current riders are being asked to fill out a questionnaire which Sue distributed. The price of tickets will also be going up come January 1, 2017. Project Go subsidized tickets are available for those with financial need.
- Holly Betts has been working very closely with the Assistant Town Attorney to ensure that those instructors working with seniors in the fitness arena are insured appropriately. The specifics in terms of liability requirements are set forth by the Town and the instructors have all received letters with a deadline of January 1, 2017.
- Municipal Agent, Kristin Witt was not able to attend but submitted a written report stating: Open enrollment for Medicare Advantage and Prescriptions will end on the 7th and that Operation fuel and energy assistance are in full swing. Also, the Holiday Gift program is underway.

- The Suggestion Box comments were read:
There should be an opportunity to buy a sandwich and sit and chat at times other than lunch. S. Pfister explained that this is exactly the goal of the Grab-n-Go project.
Maj-Jongg is requesting a permanent space for their class instead of being moved around.
S. Pfister will follow up with Holly.
- The meeting adjourned (T. Klein/W. Bagdon.)
- Next meeting: Monday, February 6, 2017.