



**WESTPORT CONNECTICUT  
BOARD OF FINANCE**

**BOARD OF FINANCE  
UNAPPROVED MINUTES  
EXECUTIVE SESSION**

The Board of Finance met on **Wednesday, April 6, 2011 at 6:30 P.M.** in Room 309 of Town Hall. Mr. Lasersohn moved and Mr. Kaner seconded a motion to go into Executive Session to discuss a pending litigation entitled Stracher v. Westport School Building Committee et al. at 6:30 p.m.

**Vote 5-0: Motion Approved**

**No action was taken**

Mr. Lasersohn moved and Mr. Kaner seconded a motion to exit Executive Session at 6:50 p.m.

**Vote 7-0: Motion Approved**

Members present: Helen Garten, Ed Iannone (arriving late), Avi Kaner, Brian Stern, Allyson Stollenwerck (arriving late), Tom Lasersohn, Kenneth Wirfel

**PUBLIC HEARING**

The Board of Finance held its Public Hearing on **Wednesday, April 6, 2011 at 7:00 P.M.** in the Auditorium of Town Hall. The following items, and any others properly presented before the Board were considered:

Members present: Helen Garten, Ed Iannone, Avi Kaner, Brian Stern, Allyson Stollenwerck, Tom Lasersohn, Kenneth Wirfel

Ms. Garten called the meeting to order at 7:05 P.M.

**AGENDA**

**TRANSFERS IN THE 2010-2011 BUDGET**

1. The Board will consider the following requests for transfer amounts of \$3,000 or less that have been approved by the First Selectman:

A. A request by the Personnel Director for a transfer of \$1,000 from the Personnel Account #10101153-513000 (Extra Help & Overtime) to the Personnel Account #10101153-561000 (Supplies) in order to cover shortfalls due to unanticipated expenditures in this budgeted account.

B. A request by the Planning & Zoning Director for a transfer of \$2,500 from the Planning & Zoning Account #10101185-513002 (Overtime) to the Planning & Zoning Account #10101185-585000 (Education & Expenses) in order to cover shortfalls due to unanticipated expenditures in this budgeted account.

C. A request by the Planning & Zoning Director for transfers of \$750 from the Planning & Zoning Account #10101185-552000 (Postage) and \$750 from the Planning & Zoning Account #10101185-561000 (Supplies) totaling \$1,500 to the Planning & Zoning Account #10101185-528900 (Transportation Allowance) in order to cover shortfalls due to unanticipated expenditures in these budgeted accounts.

### **APPROPRIATIONS IN THE 2010-2011 BUDGET**

2. A request by the First Selectman for an appropriation of \$10,000 to the Selectmen Account #10101120-531000 (Fees & Services) to conduct an appraisal requested by the BOF for the Baron's South property.

**Vote 2-4-1 (Ms. Garten, Ms. Stollenwerck, Mr. Lasersohn and Mr. Kaner voting no. Mr. Wirfel abstaining): Motion Failed**

3. A request by the Parks & Recreation Director for an appropriation of \$26,690 to the Golf Account #10108832-577000 (Capital Equipment) to fund the purchase of a Greens Mower to be substantially reimbursed through the Department of Environmental Protection LEEF Program.

**Vote 7-0: Motion Approved**

4. A request by the Finance Director for an additional appropriation of \$1,200,000 to the Pension Budget Account #10109901-523700 (OPEB Plan Funding) for the remaining fifty percent (50%) cost of the Town of Westport's planned contribution to the OPEB Trust Fund for the 2010-11 fiscal year.

**Vote 7-0: Motion Approved**

5. A request by the First Selectman for an appropriation of \$30,000 to the Historic District Account #10101181-531000 (Fees & Services) for updating the Historic Resources Inventory to be fully reimbursed through the CLG Supplemental Grant at the completion of the project.

**Vote 7-0: Motion Approved**

6. Ms. Stollenwerck moved and Mr. Wirfel seconded a motion to add to the agenda a request to take such action as the meeting may determine to recommend the appropriation of \$10,000.00 to the Public Works Budget Tree Maintenance Department 370, Account #10103370-589002 Tree Damage Settlement.

**Vote 7-0: Motion to add to agenda approved**

**Vote 7-0: Motion approved**

**BUDGET RESTORATION REQUESTS AND FINAL RECOMMENDATION:**

5. The Board will consider any requests for restoration of sums removed from the Budget by the Board at its March 22, 2011, March 23, 2011 and March 24, 2011 Budget Hearings.

Request by the First Selectman to restore \$60,000 to the Transit District Budget

**Vote 5-2 (Mr. Stern and Mr. Kaner voting no): Motion Approved**

Mr. Lasersohn moved and Mr. Iannone seconded a motion to approve the total Miscellaneous Budget of \$21,491,466

**Vote 7-0: Motion Approved**

The Board will approve the "BOF Recommended Budget for Fiscal Year 2011-2012" as follows:

A. General Fund;

Mr. Wirfel moved and Mr. Lasersohn second a motion to approve the General Budget of \$178,703,110 consisting \$178,194,575 (operating) & \$508,535 (capital).

**Vote 7-0: Motion Approved**

B. Railroad Parking Fund; and

Mr. Kaner moved and Ms. Stollenwerck seconded motion to approve the Railroad Parking Fund budget of \$1,727,983 consisting \$1,672,483 (operating) & \$55,500 (capital).

**Vote 7-0: Motion Approved**

C. Sewer Fund

Mr. Iannone moved and Mr. Lasersohn seconded a motion to approve the Sewer Fund budget of \$4,920,720 consisting \$4,800,720 (operating) & \$120,000 (capital).

**Vote 7-0: Motion Approved**

## DISCUSSION

6. The Board of Finance will discuss policies and procedures relating to the lease of Town-owned properties.

## ITEM WITHDRAWN

## APPROVAL OF MINUTES

7. Approve the Board of Finance Minutes of the March 2, 2011 Regular Meeting.

Mr. Kaner moved and Mr. Iannone seconded a motion to approve the minutes

### **Vote 7-0: Motion Approved**

8. Approve the Board of Finance Minutes of the March 22, 2011 Formal Budget Hearing.

Mr. Lasersohn moved and Mr. Stern seconded a motion to approve the minutes

### **Vote 7-0: Motion Approved**

9. Approve the Board of Finance Minutes of the March 23, 2011 Formal Budget Hearing.

Ms. Stollenwerck moved and Mr. Wirfel seconded a motion to approve the minutes

### **Vote 7-0: Motion Approved**

10. Approve the Board of Finance Minutes of the March 24, 2011 Formal Budget Hearing.

Mr. Lasersohn moved and Mr. Kaner seconded a motion to approve the minutes

### **Vote 7-0: Motion Approved**

Mr. Iannone moved and Mr. Lasersohn seconded a motion to adjourn at 10:15 P.M.

### **Vote 7-0: Motion Approved**

Submitted, Allyson Stollenwerck (Vice-Chair)