

RECIing Crew

Parent Information Packet



Westport Parks and Recreation Department (203) 341-5090
Program Manager: Cyndi Palaia – cpalaia@westportct.gov

Session Dates and Hours:

SESSION 1	June 24 – 28	Monday - Friday
SESSION 2	July 1 – July 5	Monday – Friday (No camp on July 4)
SESSION 3	July 8 – 12	Monday - Friday
SESSION 4	July 15 – 19	Monday - Friday
SESSION 5	July 22 – 26	Monday - Friday
SESSION 6	July 29 – Aug. 2	Monday - Friday
SESSION 7	August 5 – 9	Monday – Friday

- The program meets weekdays Monday – Friday 8:45 a.m. – 3:15 p.m. (*trip times vary*)
- Counselors are responsible for your child during program hours only.
- Drop off is between 8:30 a.m. – 9 a.m. Please do NOT drop off your child before 8:30 a.m.
- Pick up is at 3:15 p.m. sharp each day. (*Times may vary due to field trips*)
- Field Trips subject to change without notice.

Camp Location:

Long Lots Elementary School, 13 Hyde Lane, Westport, CT 06880
Longshore Club Park, 260 Compo Road South, Westport, CT 06880

Monday – Thursday
Friday

Camp Staff:

Jason Frangenes, Kevin Cuccaro and Lou DeFichy return this summer as the camp directors. Jason, Kevin and Lou are full-time teachers at Bedford Middle School. The activity instructors are teachers from Westport and surrounding school systems. The remaining staff of counselors ranges in age from juniors in high school to college graduates. The phone number for camp is (203) 515-9036 which will be available on June 24th or you can e-mail questions to Cyndi Palaia at cpalaia@westportct.gov.

Arrival and Dismissal:

- Camp begins at 9 a.m. daily. Please drop off your child no earlier than 8:30 a.m. in the **bus loop at the front entrance of Long Lots**. For the safety of your child, do not drop off at any other location. If you arrive after 9 a.m., please report with your child to classroom 115, located next to the gymnasium, to check-in with a director.
- The last activity period ends at 2:45 p.m. At this time, campers will be escorted to the bus loop at the front entrance of Coleytown Middle School. Please pick-up your camper between 2:45-3:15 p.m. Failure to comply with the drop-off and pick-up policies will result in suspension of the child's time at camp.
- On **FRIDAYS** each week the camp will meet at **LONGSHORE CLUB PARK**. Please drop off and pick up your child in the **gravel parking lot adjacent to the marina** at the same drop off and pick up times as noted above. **DO NOT GO TO LONG LOTS AND DO NOT PARK IN THE POOL PARKING AREA.**
***For session 2, there is no Longshore Day due to the holiday. Camp will meet at LLS on Friday, July 5 for a field trip.**
- Camp staff needs to check your child in and out daily. If someone else will pick up your child, please inform the staff in writing prior to pick up. Please fill out the emergency form either online or in the camp office with all emergency contact(s) including phone numbers, email address, etc. If your child is sick or has other reasons for not attending camp on a particular day, please call the camp office to inform the staff of their absence. (203) 515-9036.

- There are no requests accepted for group assignments. We do our best to make sure all campers are with friends as much as possible.

Field Trips & Camp T-Shirts

Field trip days are typically Tuesday and Thursday each week. Some trips are subject to change without notice. If your child chooses not to attend the field trip, please do not bring him/her to camp.

- Waiver / Release form completely filled out if necessary.
- Campers attending field trips are required to wear the camp T-shirt, which will be provided the day prior to the trip. Only one shirt will be provided for the entire summer. If your child loses the shirt, you may purchase another by alerting a RECIing Crew staff member. The cost is \$10 per shirt and is based upon availability.
- Campers should bring a disposable bag lunch, drink and snack. NO COOLERS as many venues do not allow them in.
- iPods and cell phones are allowed to be used on the bus only going to and from the trips and are the responsibility of the camper.
- Extra money for souvenirs, food, etc. is optional.
- Please be aware of the pick-up time on field trip days. Some trip days will have late pick-ups due to the distances traveled. This information will be provided in the weekly email newsletter and again may be referenced below. To ensure you are receiving all communications with us; please make sure that your Parks and Recreation online account has an updated email address. If you are not receiving the weekly email, please check your spam or junk folder before contacting the Parks and Recreation office (203) 341-5090.
- We ask the camper to:
 - Stay in their group
 - Respect their staff, each other and the place of which they are attending.
 - Keep track of their belongings
- Some field trips will require the camper to either wear a bathing suit or bring one with them as water is involved. Please make note of these trips ahead of time so the camper is prepared. This information will also be printed in the weekly newsletter.

<u>Session</u>	<u>FIELD TRIP DATE(S)</u>	<u>DESTINATION</u>	<u>WEBSITE</u>
• Session 1	Tues 6/25	Lake Compounce	lakecompounce.com
•	Thurs 6/27	Rockin' Jump	rockinjump.com/easthaven
• Session 2	Tues 7/2	Rye Playland	ryeplayland.org
•	Friday 7/5	Splash Down Beach	splashdownbeach.com
• Session 3	Tues 7/9	Lake Quassy	quassy.com
•	Thurs 7/11	Thrillz	thrillzdanbury.com
• Session 4	Tues 7/16	Bowling and Movie	nutmegbowl.com/
•	Thurs 7/1	Supercharged Racing	superchargedracing.com
• Session 5	Tues 7/23	Bronx Zoo	bronxzoo.com
•	Thur 7/25	Brownstone Quarries	brownstonepark.com
• Session 6	Tues 7/30	Splash Down Beach	splashdownbeach.com
•	Thur 8/1	Lake Compounce	lakecompounce.com
• Session 7	Tues 8/6	Lake Quassy	quassy.com
•	Thurs 8/8	Bowling and Movie	nutmegbowl.com

Inclement Weather

On days that the camp is scheduled at Coleytown Middle School or scheduled for a field trip, camp will take place indoors at the school. If there is rain on a day when the camp is scheduled to visit Longshore Club Park, rain WILL CANCEL THE PROGRAM. If there exists on these days, the slightest possibility that rain may occur, please call the cancellation line and/or have someone available to collect your child immediately should camp have to be canceled during the day. The number is **(203) 341-5074**. Announcements for cancellations will be made by 7:30 a.m. **PLEASE DO NOT CALL THE PARKS AND RECREATION OFFICE OR THE CAMP OFFICE.** Follow us on Twitter @westportparkrec or **like us** on Facebook to get up-to-date notifications.

What to bring to camp?

- Your completed registration form **MUST** be done online or brought with your child on the first day of the session and given to your child's assigned counselor. We must have a local emergency phone number **OTHER THAN THE**

PARENT, in addition to a home and work number for each child.

- If your child will be riding a bicycle or bus to and from camp, you must send a written statement granting this permission and stating that you will not hold the Town of Westport, its' employees or agents responsible in case of accident or injury. This must be given to the child's counselor OR camp directors on the first day of the session.
- On days when camp is held at Longshore Club Park each camper should bring or wear a bathing suit under their clothing and also bring a large towel. If they choose to bring their bathing suit with them, they will be able to change in the locker rooms at the pool. Please also send money if the child wishes to use the concession.
- Attire for EACH day should be a t-shirt, shorts/pants, and sneakers with socks. **No open toes shoes, "Crocs," sandals, flip-flops, tevas, and "Heelys" etc. No sneakers means no activity.** When camp is at Longshore you may bring sandals or flip-flops to wear at the pool but sneakers must be worn for activity. If the weather seems to be cool, a sweatshirt or jacket would also be appropriate.
- On certain field trip days, water activity may be a part of the program. Please bring or wear appropriate attire for that day.
- Snacks, lunch and a refillable water bottle for the entire day.
- Sunscreen and a hat to protect the camper from the sun.

Medications and Allergies

It is very important that the staff knows of any allergies your child may have and if they are allergic to any food, paint, animals, insects, etc. Please put all information on your emergency form. If you have inhalers, epi-pens or the like, please see the director on the first day to submit them. All medications will travel with the directors/counselors on field trips so that in case of emergency they are available. Please make sure the child's name is clearly written on the prescription box. Please remember to pick up any medications on the last day of camp for your child.

General Rules and Policies

- ABSOLUTELY will no camper(s) engage in verbal or physical fighting nor use abusive or foul language or bullying. This is ground for immediate dismissal from the program **WITH NO REFUND.**
- Campers are to respect each other and all staff at all times. Discipline problems with any camper will not be tolerated. Parents will be contacted immediately and if the problem continues, the camper will be dismissed from camp WITH **NO REFUND.**
- At the end of each day, please be sure your child brings home ALL belongings. Lost and found will be maintained until Friday afternoon each week. Anything remaining will be discarded. We suggest writing your child's name on **EVERYTHING.**
- Campers must remember they are in a public area. Many people utilize the facilities at Coleytown Middle School and Longshore Club Park. Campers must respect the users of the area and stay in their assigned groups at all times.
- *Cell phones and iPods are allowed to be with the camper. Their use however is limited to lunchtime and downtime at periods during the camp day. They are not allowed during activity time and campers are not allowed to walk around at camp on the phone and if they are, they will be taken away.*

What you can expect from our staff

- A program that is sure to be enjoyable for all campers.
- Quality instruction and supervision of every camper.
- While we do provide the opportunity to evaluate our program at the end of each session, we do welcome all comments at any time.
- Lots of T.L.C. for every child!

The safety and well-being of children is always our primary goal. Thank you for your co-operation and understanding. Should you have any questions, please contact Cyndi Palaia, Program Manager at cpalaia@westportct.gov.

IMPORTANT NUMBERS AND REFERENCE ITEMS

- CAMP PHONE NUMBER:** (203) 515-9036
Longshore (Westport Parks and Recreation Office): (203) 341-5090
CAMP E-MAIL: RECingcrewcamp@gmail.com
CANCELLATION LINE: (203) 341-5074
- FOLLOW US ON TWITTER - @westportparkrec
 - LIKE US ON FACEBOOK – Westport Parks and Recreation

DAILY CAMPER CHECKLIST

- Lunch
- Snacks
- Refillable water bottle
- Sunscreen
- Hat
- Sneakers with socks

FIELD TRIP DAYS CHECKLIST

- Disposable bag lunch
- Snacks
- Drinks
- Towel
- Bathing suit
- Extra money for snacks and souvenirs

Please make sure your name is on EVERYTHING