



**WESTPORT CONNECTICUT**  
**PARKS AND RECREATION DEPARTMENT**  
 LONGSHORE CLUB PARK - 260 SOUTH COMPO ROAD, WESTPORT, CT 06880  
 (203) 341-5090

***PARTY RENTAL SPACE BY JOEY'S***

Date of Application: \_\_\_\_\_

Sponsoring Agency (if applicable):	
Name of Individual in charge on-site day of event:	
Address:	
City/Town/State/Zip	
Best contact number:	
E-mail address:	
Type of event:	
Day/Date: 1 <sup>st</sup> choice:	1 <sup>st</sup> choice:
2 <sup>nd</sup> choice:	2 <sup>nd</sup> choice:
Time:	
# of people	

**REQUEST FOR PERMIT/WAIVER**

\_\_\_\_\_ 15 Parking waivers for Westport-based Companies & Civic Organizations – Monday thru Thursday only.  
*(Certificate of Insurance and Hold Harmless Agreement required for above)*

\_\_\_\_\_ Waiver for additional tables and chairs.

**Rules & Regulations:**

- Food & Catering trucks **NOT** allowed. Catered food **MUST** be purchased from Joey's by the Shore.
- Maximum number of people: 60
- If space is not reserved, it will be open for public use.
- Resident rental allowed Monday through Sunday and Holidays.
- Business/Non Profit rental allowed Monday through Thursday only.
- Approved permit fee: \$50.00
- Parking waivers allowed, for approved Westport-based Companies & Civic Organizations **only**.
- Reservations are based on first-come, first-served basis.
- No alcohol allowed.
- No glass or glass containers.
- No candles or tiki torches.
- Entire space is reserved.
- \$100 security/clean up deposit required. *(Returned if conditions are met)*

	<b>Weekdays Rates</b>		<b>Weekend Rates</b>	
	10am to 2pm	4pm to Sunset	10am to 2pm	4pm to Sunset
Resident	\$60.00	\$80.00	\$80.00	\$100.00
Business	\$75.00	\$100.00	N/A	N/A
Non-Profit (Schools/church/synagogue)	\$30.00	\$40.00	N/A	N/A

\*All day rental will be combined fees minus 10%

This facility request form does not constitute an approval of the event until you receive a permit from the Parks and Recreation Department.

**PLEASE READ CAREFULLY**

1. Application must be submitted to the Westport Parks and Recreation Department at least 30 days prior to the event or your request may not be considered. No application will be considered within 72 hours of an event.
2. Applications will be considered on a first-come, first-served basis.
3. Additional Police/Security required must be arranged through the Parks and Recreation Department and paid for by the Event Sponsor.
4. Permit holder is responsible for the behavior of their guests and their compliance with the Town of Westport Parks and Recreation Department Rules and Regulations.
5. Rental times will be strictly enforced. Rental times include setup and cleanup preparation.

**GENERAL CONDITIONS**

**Permits** issued to individuals for the Town beaches do not include waivers for daily parking fees.

**Parking:** Guests without a parking emblem for Town beaches must pay daily parking fees.

**No glass or glass containers:** Cans, plastic or paper containers only.

**No alcohol allowed.**

**No amplified music** including bands and DJ's. Radios should be played at volume not to disturb other beach patrons.

**Westport-Based** Companies and Civic Organizations using Compo Beach or Burying Hill Beach may be issued up to 15 waivers of parking emblems Monday through Thursday **ONLY** for company/group picnics (**1 per season**).

**The Pavilion** at Compo Beach is designated for public use and **MAY NOT** be reserved for private parties. Cooking and possession of alcohol in this area is strictly prohibited.

**I have read and agreed to the conditions required:**

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