

PUBLIC MEETING
Administrative Conference Room – Fire Headquarters
March 7, 2019 – 7:00 PM

MINUTES

PRESENT: FOR the Public Site and Building Commission:
Joe Strickland (by phone), Robin Coleman, Russ Blair, Kevin Huelster, Lisa Mockler Taylor, Howard Lathrop, Rich Vornkahl

FOR the Building Department:
Steve Smith and Sandra Wright

FOR the Fire Department: Nate Gibbons

FOR the Board of Education:
Colleen Palmer, Elio Longo, Ted Hunyadi, Karen Kleine

1. BEDFORD MIDDLE SCHOOL MODULAR PROJECT

Joe Strickland stated that the RTM had assigned the PSBC the responsibility of getting the modular classrooms built and installed at Bedford Middle School. He reported that three bids had been received from two vendors and that the PSBC would review the bids and send a letter of intent to the selected modular company tomorrow. Joe noted that the decision has already been made for the modular classrooms to be built and that time was of the essence. Joe reported that the Bedford Middle School Modular Project subcommittee had been formed as a subcommittee of the PSBC, consisting of Joe Strickland, Robin Coleman, Steve Smith, Elio Long, Ted Hunyadi, and Karen Kleine. He added that Phil Cerrone will be involved as a consultant to the Board of Education but is not a member of the subcommittee.

Kevin Huelster moved and Russ Blair seconded to approve the Bedford Middle School Modular Project subcommittee as a subcommittee of the Public Site and Building Commission and the motion was passed unanimously.

Robin distributed a spreadsheet prepared by Phil Cerrone outlining the three options presented to the town and a discussion followed. It was noted that one option was too expensive and one option did not meet the necessary timeline. The third option of using refurbished Vanguard units was discussed. He stated that when the project is completed an air quality test will be performed to ensure that there are no issues with air quality. There was a discussion of the specifications of the modular classrooms and the timeline. Robin distributed and reviewed a proposed term sheet and further discussion followed. Nate Gibbons reported that he had met with Phil Cerrone and was satisfied that the modular classrooms were fire code compliant and would have accessibility for fire and emergency vehicles.

It was reported that the town attorneys had drafted a letter of intent to be signed by the First Selectman and emailed to the selected contractor.

Kevin moved and Russ seconded to authorize the First Selectman to sign a letter of intent to lease modular classrooms from Vanguard and to attach the document titled Bedford Middle School Modular Classrooms, dated March 7, 2019. The motion was unanimously passed.

2. WESTPORT PUBLIC LIBRARY TRANSFORMATION PROJECT

Steve reported that he had walked through the library yesterday and that it looked good. Kevin added that the project is still on budget and on target for the completion date in early May.

3. SENIOR CENTER

Steve reported that there was a little bit of site work remaining at the Senior Center that would be completed when weather permits.

4. OTHER BUSINESS

There was no other new business.

There were no corrections or additions to the minutes of January 10, 2019. Kevin moved and Russ seconded to approve the minutes and the motion was unanimously passed.

ADJOURNMENT: Lisa Mockler Taylor moved and Robin Coleman seconded to adjourn the meeting and the motion was unanimously passed.

The meeting was adjourned 8:20 p.m.

Sandra Wright
Secretary

Distribution:
The Honorable James Marpe
B. Harmer
E. Daignault