

Sustainable Westport Advisory Team
Wednesday, October 3rd, 7 pm 2019
Location: Westport Town Hall, room 201

David Mann recognized a quorum and called the meeting to order at 7 pm.

1. Public Comment - none
2. September 2019 minutes approved unanimously as amended by Peter Ratkiewich
3. Westport 2050 Action Plan:
 - a. Tony McDowell and Peter Boyd presented an update on the planned Sustainable Westport Advisory Team/Friends of Sustainable Westport Structure and amended it based on Team feedback.
 - b. Pippa Bell Ader presented a Zero-Food-Waste as a model initiative under the proposed structure.
 - c. David Mann outlined that under the plan, individual Team members would act as liaisons to grassroots initiatives and each member would be expected to have an area they are responsible for working on outside of SW monthly meetings.
 - d. Peter Boyd ran the Team through a Progress + Priorities google sheet and proposed it be used to update and track progress. The sense of the meeting was an agreement to the concept. Date of implementation TBD.
4. Sustainable Westport Communications Updates
 - a. Greg Zola ran the Team through the planned website process and costs. The Team unanimously approved proceeding with an initial annual budget of \$350.
5. Events, and SW Initiatives and Programs
 - a. SW Initiatives:
 - i. Pippa Bell Ader gave a brief update on Food Waste Composting - Kings Highway School is starting composting.
 - ii. Tony McDowell discussed the next steps related to reducing the impact of Leaf Blowers and 2 stroke engines.
 - iii. David Mann gave an update of the VW Grant diesel emissions reduction grant application from Pete Ratkiewich.
 - iv. David Mann gave an update of LED Streetlight Conversion from Pete Ratkiewich.
 - v. Monthly updates:

1. Dawn Henry and Steve Smith presented an update on the Green Building Award Program including a report on the 9/23/19 event at 227 Hillspoint and the need to redesign the proposed awards plaque. Dawn Henry will meet with Miggs Borroughs for that purpose.
 2. Tony McDowell discussed the Environmental Learning Series evolving into a partnership with the Library. Tony McDowell and David Mann will meet with the Library on this before the November meeting.
 3. David Mann gave an update on Solar PV Status:
 - a. Onsite: that 3 new installations are complete and that to permit the remaining planned installations, a text amendment will be necessary.
 - b. VNM: the Town anticipates it will receive additional capacity awards from Eversource and will then seek approval to move forward cooperatively with the BOE.
- b. Pippa Bell Ader announced that there is a Zero Energy Commercial Building Conference Oct. 24, Berlin, CT

David Mann adjourned the meeting.

Respectfully submitted,
David Mann, Chair
Sustainable Westport Advisory Team