



**TOWN OF WESTPORT**  
**CONSERVATION DEPARTMENT**  
**TOWN HALL – 110 MYRTLE AVENUE**  
**WESTPORT, CT 06880**  
**(203) 341-1170 FAX (203) 341-1088**

## **Conservation Department Requirements for Plan Review Appointment**

1. Health Approval, including a copy of the septic plan or B100a plan stamped and signed by the Health Department (unless connected to city sewer).
2. Soil scientist report and sketch map identifying any wetland soils.
3. Permission from property owner if you are the applicant not the owner (either a letter of permission or a signed application).
4. Four (4) copies of the site and/or plot plan of A2 accuracy. Items that are required to be shown on the site or plot plan include:
  - Existing and proposed conditions including proposed **coverage, grading and drainage**;
  - **Waterway Protection Line** – either 15-feet from the 25-year flood line (where applicable), or 15-feet from the wetland line, whichever is greater. In the case of an unnamed waterway or pond: 15-feet from the wetland line or 15-feet from the top of the bank, whichever is greater;
  - **Wetland Line** – available from the Town of Westport Wetland Maps in the Conservation Office. Any newly delineated wetland line must first be approved by the Westport Conservation Commission prior to submittal of development application;
  - Appropriate wetland setback(s); and
  - Watercourse or waterbody lines.
5. Three (3) copies of building plans. These will be stamped and signed and returned to the applicant.
6. Appropriate Application Fee. Checks made payable to Town of Westport.