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TOWN OF WESTPORT
CONSERVATION DEPARTMENT

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TOWN HALL – 110 MYRTLE AVENUE
WESTPORT, CT 06880
P 203.341.1170 F 203.341.1088

WPL-10955-20
Filed: 02/12/20
Rec'd: 02/19/20
Inspection & As-Built: Yes/Yes

SCHEDULE A: CONSERVATION APPLICATION CHECKLIST

PROJECT ADDRESS: 8 Murvon Court (New SFR)

A Site Plan, Plot Plan, or other type of surveyed property map or plan of A-2 Survey and known scale must be submitted for permit review. **A separate survey map of existing conditions will be required for all submissions.** The plan must be drawn and signed by a licensed surveyor, professional engineer, professional landscape architect, or professional architect, who must be registered with the State of Connecticut.

If the property is not connected to sanitary sewer, all submittals that include a house, any house addition, deck, swimming pool or repair, replacement or installation of a new septic system, requires verification of approval by Health Department prior to issuance of permit from the Conservation Department.

Applicant/agent to contact Amrik Matharu, Public Works Dept, for WPL applications for any further information that may be required by the Flood & Erosion Control Board (P: 203.341.1151).

Form has been completed with staff during a pre-application meeting on 2/11/20. CKelly

ADMINISTRATIVE REQUIREMENTS	YES	N/A
1. Fee schedule: $1,145.00 (fee schedule form to be completed by staff)	✓	
2. Authorization from property owner	✓	
3. Health Department approvals List:		✓
4. Completion of Schedule B	✓	
5. 8 1/2" by 11" copy of Assessor Map with property outlined and adjacent neighbors indicated	✓	
6. Neighbor Notice letter filled out for application and addressed to abutting property owners in Schedule B. One copy of the letter **must** be submitted with the application packet.	✓	
7. Flood & Erosion Control Board Hearing Date: 3/4/20 Conservation Commission Hearing Date: 3/18/20	✓	
8. Certificate of Mailing for neighbor letter using Postal Service Form #3877 taking neighbor letters to Post Office. **Must be submitted with application packet.**	✓	
9. Completion of Schedule C		✓
10. Completion of Schedule D	✓	
11. Completion of Schedule E		✓
12. Notification of Dept. of Health by applicant		✓
13. Notification of water company by applicant		✓

14. Notification of abutting municipality IWW agency		✓
15. Copies of application with associated plans: 9 collated sets of IWW applications_____ 15 collated sets of WPL applications___✓___ 15 collated sets of IWW,WPL applications_____	✓	
EXISTING ENVIRONMENTAL CONDITIONS & REGULATED AREAS	**Yes**	**N/A**
Existing conditions A-2 survey	✓	
16. Wetland/Watercourse boundary		✓
17. Wetland/Watercourse setback		✓
18. Wetland/Watercourse 20' non-disturbance buffer		✓
19. Waterway	✓	
20. 25 year and/or 100 year floodplain boundary	✓	
21. WPLO boundary	✓	
22. Mean High Water Line		✓
23. Tidal Wetlands boundary (as applicable)		✓
24. Biological evaluation		✓
25. Soils report		✓
26. Water Quality Testing (as requested by staff)		✓
27. Seasonal high groundwater levels (To be obtained during months December-June[1])		✓
28. Existing Tree trunks and drip line elevations (8" cal at dbh and greater, 4' from the ground, where activities are proposed within or in close proximity to regulated areas. Smaller sized vegetation may be required to be shown at the discretion of staff)		✓
EXISTING STRUCTURES & USES	**YES**	**N/A**
1. Lot acreage and total coverage tabulation (include impervious and pervious areas SF)	✓	
2. Existing streets abutting property	✓	
3. Neighbors adjacent to property	✓	
4. Existing catch basins and other subsurface drainage appurtenances	✓	
5. Storm water discharge location	✓	
6. Existing septic system location		✓
7. Existing sewer lateral location	✓	
8. Existing well location		✓
9. Existing development (house, driveway, etc.)	✓	
10. Existing topography	✓	
PROPOSED STRUCTURES & USES	**YES**	**N/A**
1. Residence/pool/swimming pool	✓	
2. Deck/Patio/addition/shed	✓	

[1] *Percolation test data taken for septic system can be used to satisfy this requirement, unless otherwise required by staff. Testing dates are usually between December 1st and June 30th but are subject to change by the Westport/Weston Health District.*

3. Other structural element (list)		✓
4. Proposed grading (fill and excavation areas)	✓	
5. Stockpile locations		✓
6. Proposed landscaping (natural, native species—used for bio filtration)		✓
7. Catch basins/other subsurface drainage appurtenances	✓	
8. Storm water discharge outlet locations	✓	
9. Clearing limit line	✓	
10. Proposed limit of disturbance for construction and for project completion	✓	
11. Septic system (new, alteration or repair)		✓
12. Vegetation removal within regulated areas		✓
13. Cross sections for structures within WPLO (includes building elevation drawings to confirm FEMA compliance.)	✓	
14. Demolition (note location of existing UST)	✓	
15. Proposed total coverage tabulation (include impervious and pervious SF)	✓	
16. Proposed irrigation systems in regulated areas (if applicable)	✓	/
PROPOSED MITIGATION	**YES**	**N/A**
1. Silt fence/hay bales, mud-tracking pad	✓	
2. Check dams		✓
3. Detention basin		✓
4. Tree protection measures		✓
5. Tree relocation		✓
6. Planting Plan within regulated areas to include the following: a) area of planting with associated symbols b) planting details c) plant list with native species (Latin and common name) sizes, spacing and quantities d) "no mow" areas		✓
7. Permanent demarcation of project limits		✓