



WESTPORT POLICE DEPARTMENT

FOTI KOSKINAS
CHIEF OF POLICE

SAMUEL ARCIOLA
DEPUTY CHIEF



Fingerprinting Appointment Guidelines

Fingerprinting will resume on 6/23/20, by appointment only during the below hours. Walk-ins **WILL NOT** be accepted.

- Tuesday mornings 10:00 AM TO 1:00 PM.
- Thursday afternoon from 1:00 PM to 4:00 PM

To book your appointment, visit <https://square.site/book/EKCSEY0BF1VA7/westport-police-department-westport-ct>

Instructions in response to COVID-19 precautions

Please read the following changes in response to COVID-19 precautions and have the following items ready to submit. Failure to abide by the below precautions will result in your appointment being canceled.

- Upon arrival at the Westport Police Department, please remain in your vehicle and await a phone call from the Records Division to advise you that you can enter the building.
- Your temperature will be taken prior to going into the building with a noncontact thermometer and you will be asked COVID-19 screening questions.
- Bring \$10 cash, exact change only with your name, date, "Fingerprints" written on an envelope and placed in the gray metal box next to the "Records" window in the lobby. If you would like to request a receipt, please include your email address on the envelope.
- You must bring and wear a face mask. Sanitizer will be available for use before and after your appointment. The Officer taking fingerprints will also be wearing a mask and gloves during fingerprinting.
- A valid government identification (Driver's License w/photo, Passport, Birth Certificate, State ID w/photo, or documentation issued by I.C.E w/ photo etc.) must be shown to verify identity.

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With courage, honor and integrity, we protect the rights of all citizens.