

Board of Selectwomen Meeting
May 28, 2025
APPROVED MINUTES

The Westport Board of Selectwomen, Traffic Authority, and Water Pollution Control Authority held a public meeting on Wednesday, May 28, 2025 at 9:00 AM in the Westport Town Hall Auditorium, 110 Myrtle Avenue, Westport, Connecticut. In attendance were Andrea Moore, Candice Savin, Eileen Flug, Tom Kiely, Christine Alison, Sheila Carey, Michael Giunta, Al D'Amura, Dave Farrell, Doug LoMonte, presenters as noted in the minutes, member of the public, and Eileen Francis, recording secretary.

MINUTES

1. Andrea Moore presented Item #1. Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 2-0, it was:

RESOLVED, that the minutes of the Board of Selectwomen's and Water Pollution Control Authority's public meetings of May 14, 2025 are hereby APPROVED.

APPROVE REFUNDS FOR OVERPAYMENT OF TAXES

2. Tax Collector Christine Alison presented Item #2. Ms. Alison noted that the refunds represented 2 Real Estate, 2 Sewer Use and 12 Motor Vehicle Tax overpayments totaling \$9,114.15. Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 2-0, it was:

RESOLVED, that the recommendation of the Tax Collector and in accordance with C.G.S. Sec. 12-129, the refunds of overpayments of taxes, as presented, are hereby APPROVED.

APPROVE POP UP CAFÉ AT 36 RAILROAD PLACE – HARVEST WINE BAR & RESTAURANT

3. Vicente Siguenza, owner of Harvest, presented Item #3. Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 2-0, it was:

RESOLVED, that the the Pop-Up Dining Permit Application for a Pop-Up Cafe to be located in the equivalent of two (2) parking spaces only on the Town roadway known as Railroad Place adjacent to the property known as 36 Railroad Place (Harvest Wine Bar and Restaurant), contingent upon compliance with recommendations, safety conditions and final safety inspection from relevant Town departments and in accordance with the 2023 Pop-Up Dining Permit Policy is hereby APPROVED.

APPROVE CT DOT TO GRANT EASEMENT FOR RRFB INSTALLATION AT IMPERIAL AND BAKER

4. Assistant Town Attorney Eileen Lavigne Flug presented Item #4. Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 2-0, it was:

RESOLVED, that upon the request of the CT Department of Transportation (DOT), the granting of an easement to the CT DOT for the installation and maintenance of a Rectangular Rapid Flashing Beacon on Town property located at 88 Imperial Avenue (at Baker Avenue); acceptance of compensation in the

amount of \$500 for such easement; and authorization to the First Selectwoman to execute any and all documents necessary to effect the granting of said easement, is hereby APPROVED.

APPROVE STATEMENT OF WORK BETWEEN TOWN AND CLIFTON LARSEN ALLEN LLP FOR 2025 AUDIT

5. Town Comptroller Sheila Carey presented Item #5. Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 2-0, it was:

RESOLVED, that the Statement of Work under the Master Services Agreement, dated August 29, 2022, by and between the Town of Westport and CliftonLarsonAllen, LLP as it relates to audit services for the year ending June 30, 2025 is hereby APPROVED.

APPROVE ASSISTANCE AGREEMENT FOR SHIPP GRANT RELATED TO COMPO MARINA IMPROVEMENT

6. Parks & Recreation Senior Foreman Michael Giunta presented Item #6. He noted that the grant amount of \$170,000.00 is for reimbursement of the fuel dock installation. Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 2-0, it was:

RESOLVED, that the Assistance Agreement by and between the State of Connecticut Acting by Connecticut Port Authority and the Town of Westport pursuant to administering the State grant-in-aid for the Small Harbor Improvement Projects Program (SHIPP) related to the Compo Marina improvement project is hereby APPROVED.

REVISION 05-27-2025 WITHDRAW ITEM #7

~~7. To take such action as the meeting may determine, upon the request of the Long Lots School Building Committee, to approve the Award of Contract for RFP 25-141T (Structural Peer Review LLES) to the qualified bidder.~~

APPROVE SUBLEASE WITH AVIS AT SAUGATUCK RAILROAD STATION

8. Police Chief Dave Farrell and Attorney Doug LoMonte presented Item #8. They noted that the Board of Finance approved the sublease that encompasses office space in the building and 20 spaces in the parking area at the train station. They stated that Avis has been a good tenant for many years. Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 2-0, it was:

RESOLVED, that the sublease between the Town of Westport and Avis Budget Car Rental, LLC at the eastbound Saugatuck Railroad Station is hereby APPROVED.

ADJOURNMENT

Upon motion by Andrea Moore, seconded by Candice Savin, and passing by a vote of 2-0, the meeting adjourned at 9:30 AM.

/Eileen Francis/

Eileen Francis, Recording Secretary