

Board of Selectwomen Meeting
June 11, 2025
APPROVED MINUTES

The Westport Board of Selectwomen, Traffic Authority, and Water Pollution Control Authority held a public meeting on Wednesday, June 11, 2025, at 9:00 AM in the Westport Town Hall Auditorium, 110 Myrtle Avenue, Westport, Connecticut. In attendance were Jennifer Tooker, Andrea Moore, Eileen Zhang, Eileen Lavigne, Tom Kiely, Peter Ratkiewich, Ira Bloom, Doug LoMonte, presenters as noted in the minutes, members of the public, and Eileen Francis, recording secretary.

<https://play.champds.com/westportct/event/848>

MINUTES

1. Andrea Moore presented Item #1. Upon motion by Andrea Moore, seconded by Jennifer Tooker and passing by a vote of 2-0, it was:

RESOLVED, that the minutes of the Board of Selectwomen's public meeting of May 28, 2025. Are hereby APPROVED.

APPROVE AGREEMENT BETWEEN TOWN AND TOTAL COMMUNICATIONS FOR VOIP SYSTEM MAINTENANCE SERVICE SUPPORT

2. IT Director Eileen Zhang presented Item #2. Upon motion by Andrea Moore, seconded by Jennifer Tooker and passing by a vote of 2-0, it was:

RESOLVED, that the Agreement between the Town of Westport and Total Communications, Inc. for the CISCO VOIP Phone System Maintenance Service Support (Bid 25-139T) is hereby APPROVED.

APPROVE AGREEMENT BETWEEN TOWN AND BEYONDTRUST SOFTWARE FOR REMOTE ACCESS PERMISSIONS

3. IT Director Eileen Zhang presented Item #3. Upon motion by Andrea Moore, seconded by Jennifer Tooker and passing by a vote of 2-0, it was:

RESOLVED, that Agreement between the Town of Westport and BeyondTrust for Software Licenses and Subscription services to grant vendors and town employees permission to remote access the town's network is hereby APPROVED.

RESOLUTIONS FROM LTA AND WPCA RE: THE HAMLET AT SAUGATUCK

Items 4 + 5: The Board of Selectwomen, acting in its capacity as the Water Pollution Control Authority and the Local Traffic Authority, heard commentary and presentations for BOS Items 4 and 5 in tandem.

Town Attorney Ira Bloom of Berchem Moses P.C. described the process and the role of each body in the Planning & Zoning's Special Permit Application. Attorney Eric Bernheim of FLB Law, along with representatives from ROAN Development Ventures / The Hamlet at Saugatuck project, including Dave Sullivan, its Traffic Engineer from SLR Consulting (for proposed traffic modifications) and Andy Soumelidis

Principal at LandTech (for sewer capacity) presented related materials and plans for the sewer capacity and traffic and roadway modification proposals associated with the project. After the developers' presentations, members of the public provided comments and additional materials.

4. ACTING IN ITS CAPACITY AS THE WATER POLLUTION CONTROL AUTHORITY (WPCA) RE: 601, 606, and 609 Riverside Ave, 91 and 96 Franklin St, 2 and 16 Railroad Place (The Hamlet at Saugatuck). Request for recommendations for proposed supplemental sewer connection submitted to the Board of Selectwomen acting in its capacity as the Water Pollution Control Authority by Eric D. Bernheim, Esq. FLB Law, for property owned by Robert Sloat, Hanes Realty Corp, TGN Properties LLC, Railroad Place of Westport LLC, located in the General Business District/Saugatuck Marina (GBD/SM), PID # C06002000, B05101000, C05001000, B05097000, B05096000, C05003000, B05100000.

Upon motion by Andrea Moore, seconded by Jennifer Tooker, and passing by a vote of 2-0, the WPCA APPROVED the following Resolution:

RESOLVED, as required in Section 44-2.2.2 of the Zoning Regulations, an application for a Special Permit requires an applicant to obtain a report from the Water Pollution Control Authority (WPCA) "indicating recommendations, preliminary approvals, final approvals or disapprovals" from the WPCA.

The application known as The Hamlet remains before the Planning and Zoning Commission for at least two additional public hearings on a recently revised application, with further analysis and review anticipated at these public hearings.

The application known as The Hamlet remains before the Department of Energy & Environmental Protection (DEEP) for further analysis and review.

It is premature for the WPCA to issue any preliminary or final approvals or disapprovals due to the pending nature of The Hamlet application.

Therefore, the WPCA recommends the following: Upon the completion of the Planning and Zoning Commission review of The Hamlet application, including a final decision on the application; and upon completion of DEEP's review, we recommend that the applicant return to this WPCA for further review and, if appropriate, preliminary or final approvals or disapprovals.

5. ACTING IN ITS CAPACITY AS THE LOCAL TRAFFIC AUTHORITY (LTA) RE: 601, 606, and 609 Riverside Ave, 91 and 96 Franklin St, 2 and 16 Railroad Place (The Hamlet at Saugatuck). Request for recommendations for proposed traffic modifications submitted to the Board of Selectwomen acting in its capacity as the Local Traffic Authority by Eric D. Bernheim, Esq. FLB Law, for property owned by Robert Sloat, Hanes Realty Corp, TGN Properties LLC, Railroad Place of Westport LLC, located in the General Business District/Saugatuck Marina (GBD/SM), PID # C06002000, B05101000, C05001000, B05097000, B05096000, C05003000, B05100000.

Upon motion by Andrea Moore, seconded by Jennifer Tooker, and passing by a vote of 2-0 the LTA APPROVED the following Resolution:

RESOLVED, as required in Section 44-2.2.2 of the Zoning Regulations, an application for a Special Permit requires an applicant to obtain a report from the Traffic Authority "indicating recommendations, preliminary approvals, final approvals or disapprovals" from the Traffic Authority.

The application known as The Hamlet remains before the Planning and Zoning Commission for at least two additional public hearings on a recently revised application, with further analysis and review anticipated at these public hearings.

The application known as The Hamlet remains before the Office of the State Traffic Administration (OSTA) for further analysis and review.

It is premature for the Traffic Authority to issue any preliminary or final approvals or disapprovals due to the pending nature of The Hamlet application.

Therefore, the Traffic Authority recommends the following: Upon the completion of the Planning and Zoning Commission review of The Hamlet application, including a final decision on the application; and upon completion of OSTA's review, we recommend that the applicant return to this Traffic Authority for further review and, if appropriate, preliminary or final approvals or disapprovals.

ADJOURNMENT

Upon motion by Andrea Moore, seconded by Jennifer Tooker, and passing by a vote of 2-0, the meeting adjourned at 10:55 AM.

/Eileen Francis/

Eileen Francis, Recording Secretary