



WESTPORTsm

DOWNTOWN PLAN IMPLEMENTATION COMMITTEE
Thursday, June 26, 2025, APPROVED Minutes

In attendance: Chair: Randy Herbertson; Members: Peter Ratkiewich, Donna Douglass, Dave Briggs (remote), Jenna Petok, Matthew Mandell, Maxwell Crowley (remote), Tom Kiely, Al D'Amura, Nick Marsan, Michelle Perillie, Deirdre O'Farrelly (remote), Dina Upton (remote), Erik Barbieri (remote), Ken Bernhard, Kristen Mitchell (LANGAN), Ally Cassella (LANGAN, remote); Staff: Sara Amaro

The Downtown Plan Implementation Committee held a public meeting at 8:30 a.m. on **Thursday, June 26, 2025**, for the following purposes:

- I. Opening Remarks – Chair
 - A. Overall Meeting Goals
 - B. Approval of Minutes ([05/2025 Meeting](#))
 - Motion to Approve:** Kiely
 - Second:** Ratkiewich
 - Vote:** Unanimous
- II. Strategic Priority Review
 - A. Parking Lots Reinvention
 1. Downtown Design Master Plan – Reconnecting the Riverfront
 - (a) Parking Study Strategy – Discuss survey results and final recommendations to BOS
 - [DPIC](#) to submit a pre-application to Planning and Zoning, with the goal being to submit in July.
 - The Downtown Westport Parking Management Plan [Survey results](#) were reviewed.
 - Motion to submit the [final recommendations](#) to the Board of Selectwomen for the overall plan, with an initial focus on Initiative #1: Spot Reassignment. It's further recommended that the Department of Public Works and the Police Department evaluate the effectiveness of this initiative on a 6 to 12-month basis prior to considering implementation of subsequent initiatives.
 - Motion:** Petok
 - Second:** Bernhard
 - Vote:** Unanimous
 - (b) Jesup/Imperial Design – Design Updates

- Kristen Mitchell of [LANGAN](#) presented the [Jesup Green and Imperial Lot schematic design](#).
- To adjourn the meeting.
Motion to adjourn the meeting: Kiely
Second: Douglass
Meeting adjourned: 9:54 AM

Randy Herbertson, Chair
Downtown Plan Implementation Committee
July 2, 2025