

Board of Selectwomen's Meeting  
August 27, 2025  
APPROVED MINUTES

The Westport Board of Selectwomen, Traffic Authority, and Water Pollution Control Authority held a public meeting on Wednesday, August 27, 2025, at 9:00 AM in the Westport Town Hall Auditorium, 110 Myrtle Avenue, Westport, Connecticut. In attendance were Jennifer Tooker, Andrea Moore, Candice Savin, Christine Alison, Eileen Lavigne, Maria Signore, Jay Keenan, Peter Ratkiewich, presenters as noted in minutes, members of the public, and Eileen Francis, recording secretary.

<https://play.champds.com/westportct/event/905>

MINUTES

1. Andrea Moore presented Item #1. Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 3-0, it was:

RESOLVED, the minutes of the Board of Selectwomen's and the Water Pollution Control Authority's public meetings of August 13, 2025, are hereby APPROVED.

APPROVE REFUNDS OF TAX OVERPAYMENTS

2. Tax Collector Christine Alison presented Item #2. Ms. Alison noted that the refunds represented 1 Real Estate and 24 Motor Vehicle overpayments totaling \$14,718.45. Upon motion by Andrea Moore, seconded by Candice Savin, and passing by a vote of 3-0, it was:

RESOLVED, that upon the recommendation of the Tax Collector and in accordance with C.G.S. Sec. 12-129, the refunds of overpayments of taxes, as presented, are hereby APPROVED.

APPROVE AGREEMENT BETWEEN TOWN OF WESTPORT AND ELECTION SYSTEMS & SOFTWARE, LLC

3. Registrar of Voters Maria Signore presented Item #3. Upon motion by Andrea Moore, seconded by Candice Savin, and passing by a vote of 3-0, it was:

RESOLVED, that upon the request of the Registrars of Voters, the Agreement between the Town of Westport and Election Systems & Software, LLC for hardware maintenance and software license, maintenance and support services for voter tabulation equipment, is hereby APPROVED, subject to final Town Attorney review.

ACTING AS LTA – CONFIRM NO SUBSTANTIAL IMPACT TO STATE HIGHWAY SYSTEM FROM LONG LOTS ELEMENTARY SCHOOL PROJECT

4. Long Lots School Building Committee Chair Jay Keenan presented Item #4. He noted that this request is necessary for any project that plans an increase in over 200 parking spaces. He confirmed that the project will not be generating any significant impact on the state highway systems. He provided an update to the project in general. Upon motion by Andrea Moore, seconded by Candice Savin, and passing by a vote of 3-0, it was:

RESOLVED, that acting in its capacity as the Local Traffic Authority (LTA), the Board of Selectwomen hereby CONFIRMS that there is no substantial impact to the State highway system from the New Long Lots Elementary School Project.

ACTING AS THE LTA – REQUEST APPROVAL FOR REPLACEMENT OF PREEMPTIVE SIGNAL AT 555 RIVERSIDE AVENUE

5. Director of Public Works Peter Ratkiewich presented Item #5. Mr. Ratkiewich noted that this replacement is part of the overall Saugatuck Center Pedestrian Safety Improvement plan, that the change is an upgrade to the current signal, and that an RRFB has already been approved for the location. Upon motion by Andrea Moore, seconded by Candice Savin, and passing by a vote of 3-0, it was:

RESOLVED, that acting in its capacity as the Local Traffic (LTA), the request to the Connecticut Department of Transportation Traffic Division for a replacement of the preemption signal located at the Saugatuck Firehouse at 555 Riverside Avenue, is hereby APPROVED.

ACTING AS THE LTA – REQUEST APPROVAL FOR ADDITIONAL MID-BLOCK CROSSWALK ON RIVERSIDE AVENUE IN VICINITY OF COMMUTER LOTS 5 & 6

6. Director of Public Works Peter Ratkiewich presented Item #6. Mr. Ratkiewich stated that this planned crosswalk is in an area where people naturally cross the road and is addressed in the Saugatuck Center Pedestrian Safety Improvement plan as well. Upon motion by Andrea Moore, seconded by Candice Savin, and passing by a vote of 3-0, it was:

RESOLVED, that acting in its capacity as the Local Traffic Authority (LTA), the request to the Connecticut Department of Transportation, Traffic Division, for an additional mid-block crosswalk in the vicinity of Commuter Lot #s 5 and 6, crossing Riverside Avenue, in accordance with preliminary plans provided by Tighe & Bond Inc., is hereby APPROVED.

*BOS Item #7 is included in the WPCA Minutes of 08-27-2025*

ADJOURNMENT

Upon motion by Andrea Moore, seconded by Candice Savin, and passing by a vote of 3-0, the meeting adjourned at 9:20 AM.

*/Eileen Francis/*

Eileen Francis, Recording Secretary