

LONG LOTS ELEMENTARY SCHOOL BUILDING COMMITTEE

December 16, 2025, 5:00pm

Town Hall Room 201/201A

Minutes of Meeting

Present:

Jay Keenan	LLES Building Committee Chair
Don O'Day	LLES Building Committee
Joe Renzulli	LLES Building Committee
Srikanth Puttagunta	LLES Building Committee
Tim Wetmore	LLES Building Committee
Lee Goldstein	BOE Liaison
Susan Chipouras	TOW Project Manager

The meeting was called to order at 5:05pm.

1. No members of the public were present.
2. Don O'Day moved to authorize the Building Committee Chair to sign Form SCG-042 Request for Review of Final Plans, following LLSBC review and approval of the final plans, project manuals and project cost estimate. Sri Puttagunta seconded the motion. Motion passed 5-0.
3. Don O'Day moved to go into Executive Session to review responses received to the RFP for Special Inspection and Material Testing Services. Sri Puttagunta seconded the motion. Motion passed 5-0.
4. The Committee came out of Executive Session at 5:46pm.
5. Sri Puttagunta moved to recommend CMTL (Connecticut Material Testing Lab, Inc.) be awarded the contract for Special Inspection and Material Testing Services for the Long Lots School Project. Tim Wetmore seconded the motion. Motion passed 5-0.
6. Don O'Day moved to adjourn. Joe Renzulli seconded the motion. Motion passed 5-0. The meeting adjourned at 5:49pm.

These minutes are issued for the record. Any additions or corrections should be issued in writing to the undersigned.

Respectfully submitted by,
Susan Chipouras
TOW Project Manager