

Board of Selectwomen Meeting
July 26, 2023
APPROVED MINUTES

The Westport Board of Selectwomen, Traffic Authority, and Water Pollution Control Authority held a public meeting on Wednesday, July 26, 2023 at 9:00 AM in the Westport Town Hall Auditorium, 110 Myrtle Avenue, Westport, Connecticut. In attendance were Jen Tooker, Andrea Moore, Candice Savin, Eileen Flug, Tom Kiely, Roosevelt Simmons, Jen Fava, Peter Ratkiewich, John Broadbin, Foti Koskinas, Al D'Amura, Gary Conrad, Bryan Thompson, presenters as noted in the minutes, members of the public, and Eileen Francis, recording secretary.

<https://play.champds.com/westportct/event/406>

MINUTES

1. Andrea Moore presented Item #1. Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 3-0, it was:

RESOLVED, that the minutes of the Board of Selectwomen's and the Water Pollution Control Authority's meetings of July 12, 2023 are hereby APPROVED.

APPROVE OVERPAYMENT OF TAXES REFUNDS

2. Roosevelt Simmons, representing the Tax Collector's Office, presented Item #2. Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 3-0, it was:

RESOLVED, that upon the recommendation of the Tax Collector and in accordance with C.G.S. Sec. 12-129, the refunds of overpayments of taxes, as presented, are hereby APPROVED.

APPROVE ICE RINK LICENSE AGREEMENT BETWEEN TOWN OF WESTPORT AND PAL

3. Parks & Recreation Director Jennifer Fava presented Item #3. Ms. Fava noted that the License Agreement was approved by the Parks & Recreation Commission at its July 19, 2023 public meeting; modifications to the Agreement are minor in nature to reflect generic titles for contacts and update language related to required insurance documentation. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that the Ice Rink License Agreement between the Town of Westport and Police Athletic League for the 2023-2028 skating seasons is hereby APPROVED.

APPROVE CONTRACT BETWEEN TOWN OF WESTPORT AND GEESE RELIEF, LLC

4. Parks & Recreation Director Jennifer Fava presented Item #4. Ms. Fava stated that the contract remains the same as previously approved contracts, even the fees. There was discussion relative to the effectiveness of the program and if there are other options to control the geese on fields, golf course and beaches. Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 3-0, it was:

RESOLVED, that upon the recommendation of the Parks & Recreation Director, to approve the contract between the Town of Westport and Geese Relief, LLC for Canada Geese Control/Management Services is hereby APPROVED.

APPROVE AGREEMENT BETWEEN TOWN OF WESTPORT AND MARSH & McLENNAN FOR CONSULTING SERVICES

5. Finance Director Gary Conrad presented Item #5. Mr. Conrad noted that the Town is very satisfied with the services provided and the price is the same. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that upon the recommendation of the Finance Director, the 2023-2024 Consulting Engagement Letter between the Town of Westport and Marsh & McLennan Agency, LLC for services related to Workers Compensation, Property and Casualty Renewals, and analysis and assistance with the Town and Board of Education Safety and Health Committees is hereby APPROVED.

APPROVE CONTRACT BETWEEN TOWN OF WESTPORT AND VINMAS, CORP (SUE CHIPOURAS) FOR LONG LOTS SCHOOL BUILDING PROJECT

6. Deputy Director of Public Works and Member of the Long Lons School Building Committee John Broadbin presented Item #6. Mr. Broadbin explained that Ms. Chipouras is a qualified professional with relevant experience as she has held the same role in multiple other school building projects in Westport. Candice Savin and members of the public provided comment relative to the process as well as the project itself and the request to supply options that would maintain the community gardens. Upon motion by Andrea Moore, seconded by Candice Savin and passing by a vote of 3-0, it was:

RESOLVED, that the Program Manager Services Agreement between the Town of Westport and Vinmas Corp. for services to be performed by Susan Chipouras for the Long Lots Elementary School Project, subject to final review by the Town Attorney's Office, is hereby APPROVED,

RE-ESTABLISH ENFORCEMENT OF TIMED PARKING LIMITS IN TOWN-OWNED DOWNTOWN PARKING LOTS AND ROADWAYS – POSTPONED

7. Operations Director Tom Kiely and Staff Corporal Al D'Amura presented Item #7. Mr. Kiely and Officer D'Amura provided background on the numbers of parking spaces throughout the Downtown, that the original purpose for suspension was due to the Covid-19 pandemic, and that enforcement would be reinstated. The presenters and the First Selectwoman acknowledged that this was a primary step in updating and collecting data for the effectiveness of parking in Downtown. After discussion with members of the public and stakeholders voicing varying suggestions and options, the item was postponed. Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 3-0, it was:

RESOLVED, that acting in its capacity as the Local Traffic Authority, discussion to re-establish the enforcement of timed parking limits in various town-owned downtown parking lots and roadways, previously suspended by the Board of Selectmen at its public meeting of June 10, 2020 in response to the implementation of phased reopening plans due to the Covid-19 pandemic, is hereby POSTPONED.

ITEM #8 IS INCLUDED THE WPCA MINUTES OF 07-12-2023

REVISED 07-24-2023 ADD ITEM #9

APPROVE AMENDMENT TO CONTRACT BETWEEN TOWN OF WESTPORT AND TIGHE & BOND FOR ENGINEERING SERVICES TO INCLUDE CENTER STREET AND GREENS FARMS ROAD BRIDGES

9. Deputy Director of Public Works John Broadbin presented Item #9 on behalf of Peter Ratkiewich. Mr. Broadbin explained that an option to expand the scope to include additional engineering services for the project presented itself and to realize cost-savings and support flood mitigation benefits. Upon motion by Candice Savin, seconded by Andrea Moore and passing by a vote of 3-0, it was:

RESOLVED, that the amendment to the Hillandale Road Bridge contract with Tighe & Bond to add work set forth in a proposal dated 6-16-2023 for Preliminary Engineering Services for the Center Street and Greens Farms Road Bridges over Muddy Brook, subject to final review by the Town Attorney's Office, is hereby APPROVED.

ADJOURNMENT

Upon motion by Candice Savin, seconded by Andrea Moore, and passing by a vote of 3-0, the meeting adjourned at 11:00 AM.

/Eileen Francis/

Eileen Francis, Recording Secretary