Policy for Temporary Signs on Town Property for Advertising Charitable Events and for Political Purposes

Modified and Adopted by the Board of Selectmen

The following policy has been established by Westport Town Officials in order to provide coordination for the placement of temporary signs by Westport non-profit organizations wishing to advertise one-time-only charitable events.

General Guidelines for ALL Temporary Signs

- Town property includes traffic islands and road rights of way.
- The Town may not approve, nor is it responsible for, any signs erected on State of Connecticut property. It is not advisable to place signs on State of Connecticut property (including rights of way and islands along Routes 1, 136, 57, 33, and the Sherwood Island Connector, as the State may remove them. (see attached list for State property)
- No sign may be placed on any school property without the prior permission of the Superintendent’s Office.
- No sign may be placed within the interior of Compo Beach or Longshore Club Park.
- No sign may be placed on Town Hall property.
- No sign may be placed on trees or utility poles.
- No sign may interfere with traffic visibility.
- Signs on private property require property owner approval. Signs on private property shall not extend beyond the property line or into the Town right-of-way and is suggested they be removed within 2 days after the publicized event or election.

Temporary Signs for Advertising Charitable Events

The placement and locations of temporary signs on Town property for the purpose of advertising a charitable event requires review and approval by the Westport Police Chief, Director of Planning and Zoning, and Director of Parks & Recreation, or their designated representatives. Qualifying organizations (i.e. local non-profits) may send the attached request, including proposed locations, for the placement of temporary signs to: Selectman's Office, Westport Town Hall, 110 Myrtle Avenue, Westport, CT 06880 or selectman@westportct.gov.

The following conditions will apply:

- A maximum of 15 signs are allowed for each such event. This includes directional signs.
- The signs may be erected not more than 2 weeks before the event and must be removed within 2 days after the publicized event.
- The size of the sign cannot exceed 2 feet by 3 feet.
- Non-compliance may result in the removal of signs.

Temporary Signs for Political Purposes

Political signs are considered an expression of free speech and are allowed on public property. The General Guidelines noted above apply to temporary signs for political purposes.
TEMPORARY SIGN REQUEST

Name of Non-Profit Organization: ________________________________________________

Contact Name: ___________________ Event: _______________________________________

Phone: __________________________ Email: _______________________________________

Event Date: ______________________ Requested Dates: ___________________________

<table>
<thead>
<tr>
<th>State Roads - No Authorization</th>
<th>State Roads - No Authorization</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bridge Street</td>
<td>Kings Highway North (Partial)</td>
</tr>
<tr>
<td>Canal Street</td>
<td>Main Street (Partial 57)</td>
</tr>
<tr>
<td>Charles Street</td>
<td>Merritt Parkway (RT 15)</td>
</tr>
<tr>
<td>Compo Road North (RT 136)</td>
<td>Interstate 95</td>
</tr>
<tr>
<td>Compo Road South (RT 136)</td>
<td>Post Road East (US RT 1)</td>
</tr>
<tr>
<td>Easton Road (RT 136)</td>
<td>Post Road West (US RT 1)</td>
</tr>
<tr>
<td>Exit 17 (I-95)</td>
<td>Riverside Avenue (RT 33)</td>
</tr>
<tr>
<td>Exit 18 (I-95)</td>
<td>Saugatuck Avenue</td>
</tr>
<tr>
<td>Exit 41 (RT 15)</td>
<td>Sherwood Island Connector</td>
</tr>
<tr>
<td>Exit 42 (RT 15)</td>
<td>Sherwood Island Lane</td>
</tr>
<tr>
<td>Interior of Compo Beach</td>
<td>Sherwood Island State Park</td>
</tr>
<tr>
<td>Interior of Longshore Club Park</td>
<td>Weston Road (RT 57)</td>
</tr>
<tr>
<td>Town Hall property</td>
<td>Wilton Road (RT 33)</td>
</tr>
</tbody>
</table>

Requested Locations *(Please Do Not Request Roads/Areas Listed Above)*:

1. ___________________________________  9. ___________________________________

2. ___________________________________ 10. ___________________________________

3. ___________________________________ 11. ___________________________________

4. ___________________________________ 12. ___________________________________

5. ___________________________________ 13. ___________________________________

6. ___________________________________ 14. ___________________________________

7. ___________________________________ 15. ___________________________________

8. ___________________________________

Your signature below indicates that you have read and agree to abide by the terms of the Policy for Temporary Signs on Town Property for Advertising Charitable Events and for Political purposes.

________________________________________
Signature

________________________________________
Date